

# Minutes

**JDF for North-West**  
**Date: 11<sup>th</sup> March 2024**  
**Venue: Via Microsoft Teams**

**Chaired by: Dr Peter Arthur, Guardian of Safe Working – GP, Palliative, Public Health & Sports Science**

| In Attendance:  |  |
|-----------------|--|
| Dr Peter Arthur | Guardian of Safe Working                               |
| Nicola Kenyon   | HR Governance Manager (Lead Employer)                  |
| Joanne Alliston | BMA Industrial Relations Officer (North-West)          |
| James Gordon    | HR Governance Administrative Assistant (Lead Employer) |
| Dr MK           | GP ST2   |
| Dr PP           | Public Health Registrar ST 3 - LNC Rep                 |
| Dr MM           | GP ST1   |

| Apologies:       |   |
|------------------|---|
| Dr Susie Canning | Champion of Flexible Training                 |
| Ruth McCann      | Assistant HR Business Partner (Lead Employer) |

| 1. | Welcome and Introductions  | Action | Deadline |
|----|--|--------|----------|
|    | <p>Introductions from those in attendance, minutes will be shared and made available on website.</p>   | N/A    | N/A      |
| 2. | GoSW Update  | Action | Deadline |
|    | <p>Really quiet, there is no influx in exception reports, and these are low in number but queries come in steadily from practice managers and trainees. PA has had to on occasion speak to practices about exceptions and mainly rota issues. There is a misunderstanding about people having gaps in the rota, however PA is slowly getting on top of this.</p> <p>Public health queries about non-resident on call &amp; measles. Relatively quiet and seems most of the occurring issues have come up before so no new major problems.</p>                  | N/A    | N/A      |
| 3. | BMA Update   | Action | Deadline |
|    | <p>Joanne provided a brief update at the beginning of the meeting however due to technical issues was unable to provide her usual report.</p> <p>In Joanne's absence Dr Arthur addressed what he knows from a BMA report delivered by one of Joanne's colleagues covering another region:</p> <p>The consultants are currently out to vote about their contracts and the BMA steer is that it should be accepted. Junior Doctors are still having ongoing discussion and the strike actions mandate runs out in the next couple of weeks and searching for</p> | N/A    | N/A      |

|          |   |     |     |
|----------|---|-----|-----|
|          | an additional mandate.  |     |     |
| <b>5</b> | <b>(AOB) Any Other Business</b>   |     |     |
|          | <p>Various public Health queries raised about the access to exception reporting however, there is already a meeting already in place with Jo Redhead. PP said that there are issues around Public Health registrars and supervisors understanding exception reporting and non-residents. Work intensity due to the measles outbreak has increased, therefore, exception reporting should hopefully be used more due to missed training opportunities and increases in working hours.</p> <p>PA noted that public health trainees are split into medics and non-medics, some are not on junior doctor contracts, but PA tries to treat people as much as possible as they are on this contract. Logistics are difficult but NK is working on advising trainees when or when not to exception report.</p> <p>NK stated that Lead Employer are working with Rebecca W (NHSE) in relation to additional work due to measles outbreak and we are awaiting feedback relating to frequency of additional hours so a work schedule can be created to allow for payments to be made. Jo Redhead is the best person to advise on this topic.</p> <p>PP states that they were advised not to split weekends for non-resident on calls in the North-West as there is no agreement to pay this for PH Registrar unlike in other regions. NK advised to raise this with Jo Redhead in the meeting as this hasn't been raised before. PA advises that trainees undertaking non-resident on calls could collate a diary of their hours worked and if the average is incorrect, this will be investigated, however this could cause problems again during quieter periods.</p> <p>PP queried about a work schedule holding expecting working intensity. PA stated there is nothing in the contract about work intensity only hours worked, and this will be very difficult to do in a pay sense as this changes every shift. PP stated that she will try and find an example and discuss this in the meeting with JR.</p> <p>PA advises that this is why an average number of hours is paid as hours worked in non-resident on calls can vary. PP asked at what point should hours be looked at and PA- advises over a cycle (4 – 8 Weeks) of a rota, however in the past has not really been utilised as some averages are too high, and this cannot be forced to complete.</p> <p>PA stated that the only time exception reports are received for non-resident on call is when trainees do not receive their consecutive 5 hours of rest between 10pm and 7am.</p> | N/A | N/A |
| <b>6</b> | <b>Next Meeting</b>   |     |     |
|          | 17 <sup>th</sup> June 2024 at 1pm via Microsoft Teams   | N/A | N/A |