

Minutes
JDF for Midlands and Yorkshire & Humber
Date: 17th June 2024
Venue: Via Microsoft Teams

Chaired by: Dr Peter Arthur, Guardian of Safe Working – GP, Palliative, Public Health & Sports Science

In Attendance:	
Dr Peter Arthur	Guardian of Safe Working
Amanda Redhead	HR Governance Manager (Lead Employer)
Rachael Backhouse	BMA Industrial Relations Officer
James Gordon	HR Governance Administrative Assistance (Lead Employer)
Rachel Travis	HR Advisor (Lead Employer)
Dr ST	Public health ST 3 East Midlands
Dr AL	Public health ST 1 East Midlands– BMA Rep
Dr SO	General Practice ST 2 West Midlands

Apologies:	
Dr Susie Canning	Champion of Flexible Training
Rachael Backhouse	BMA Industrial Relations Officer
Marie Butterfield	BMA Industrial Relations Officer
Elizabeth Hickling	HR Advisor (Lead Employer)
Rebecca Jones	Assistant HR Business Partner (Lead Employer)
Claire Harriman	BMA Employment Advisor
Melanie Sutton	BMA Regional Coordinator

1.	Welcome and Introductions	Action	Deadline
	Introductions from those in attendance, minutes will be shared and made available on website.	N/A	N/A
2.	GoSW Update		
	<p>PA stated that exception reports remain low, excluding public health. Amanda Redhead from Lead Employer and members of the BMA and Public Health Reps have been collaborating on the issue with rotas and work schedules and are making steady progress.</p> <p>PA opened the meeting up and invited attendees to raise any queries they have.</p> <p>ST advised that the official BMA reps, Maddie and Kathryn, have taken over negotiations formally surrounding exception reporting issues for Public Health as they have involved the HPT (Health Protection Team).</p> <p>AL stated that HPT Reps have suggested to keep a record of hours worked during non-resident on-calls (NROC) over a three-month period and assess the results as a collective. PA confirmed he also agrees with this plan and Lead Employer have produced an exception reporting diary log for public health colleagues to utilise once shared in due course.</p>		

AL questioned exception reporting for missed training days due to work pressures and enquired if there was a rota on allocate for the purpose of reporting missed training days.

PA advise all work schedules should have training days built into them, and missed training days should be exception reported. This should be directed to the educational lead or TPD as this is an education issue. Alternatively in hospitals it should go to the Director of Medical Education.

AR advised in this circumstance to exception report against their normal rota for missed teaching opportunities and there is a section to identify the reasoning of the exception report if this due to educational or hours difference and to make use of the notes to give context.

ST notes there is a stigma around exception reporting particularly in Public Health. ST also noted many were unable to locate their education supervisors on Allocate and it is not a normalised process within Public Health.

PA states that education supervisors may not be registered on the system as Public Health colleagues sit within two employment agencies, so this makes this difficult, however they should be on the system. As for the stigma, PA is happy to have conversations to help with the process of exception reporting. The only way to gather the data for the BMA and LE is for the Junior Doctors to exception report and PA states that it is a contractual obligation to exception report.

ST raises that they have a supervisor who has not been given access to Allocate automatically. AR advises that trainees need to alert LE to these as there is no way for this to be automated for supervisors. Work has been done to prioritise trainees access as they are the initial people who need the access, as supervisors can change. PA & RB state that Peter is also on the list and is happy to be added as a supervisor for exception reports should a supervisor not be available on the system yet.

ST asks who is charged for the exception report. PA says it goes internal as it all come under health, whether this is charged back to the schools or LE. ST concerned if this comes from the learning budget. PA sates that it may come from the School of Public Health but that is an internal process.

ST asked if Lead Employer can ask TPDs directly for a list of educational supervisors to allow Lead Employer to add these people onto the system.

Action Required: AR to see if this can be achieved.

AR reconfirmed that in the meantime, if a supervisor is unavailable on the Allocate system, trainees should select Peter Arthur as their supervisor and once Lead Employer have the relevant supervisor's information, they can add this onto the pre-existing exception report.

AR states she has created an exception reporting guidance document and is waiting on LE comms team to finalise the document before circulation. The document contains a spreadsheet that can be used to track their hours worked during NROCs on a weekly basis to make exception reporting easier. Lead Employer are hoping this will be circulated in early July.

AR to see if
TPDs can send
a list of
educational
supervisors

05/07/2024

	PA states that the BMA have also prepared a guidance document but hasn't had sight of this nor has RB and they are awaiting confirmation of distribution.		
3.	BMA Update		
	RB stated that Industrial Action has been announced for 27 th June – 2 nd July.	N/A	N/A
5	(AOB) Any Other Business		
	N/A	N/A	N/A
6	Next Meeting		
	Monday 9 th September at 4pm via Microsoft Teams	N/A	N/A