

Minutes

JDF for EoE, LaSE and TV
Date: Monday 4th December 2023
Venue: Via Microsoft Teams

Chaired by: Dr Peter Arthur, Guardian of Safe Working – GP, Palliative, Public Health & Sports Science

In Attendance:	
Dr Peter Arthur	Guardian of Safe Working
Nicola Kenyon	HR Governance Team Manager (Lead Employer)
Amanda Redhead	HR Governance Senior Administrator (Lead Employer)
Sadia Farooq	BMA Industrial Relations Officer
Rebecca Jones	Assistant HR Business Partner (Lead Employer)
Dr AL	GP ST2
Dr HR	GP ST1
Dr SE	GP ST1
Dr AR	GP ST2

Apologies:	
Dr Susie Canning	Champion of Flexible Training
Ousseynou Ly	BMA Industrial Relations Officer

1	Welcome and Introductions	Action	Deadline
	<p>Introductions from those in attendance, minutes will be shared and made available on website.</p>	N/A	N/A
2	GOSW Update		
	<p>Dr Arthur confirmed that all is quiet at the moment in terms of enquiries, there are not many exceptions being raised at present.</p> <p>There have been a few queries on how to exception report via Allocate however, these have since been resolved.</p> <p>Colleagues were invited to raise any queries that they may have.</p> <p>Dr HR queried how many hours should be spent seeing patients during a working week. Dr Arthur advised as per the contract there should be a split of 28 hours clinical time and 12 hours teaching/learning time. However, time spent face to face with patients is dependent on the individual and should be discussed with the individual's GP Trainer for advice and agreed locally.</p> <p>Dr SE asked should trainees be informing Lead Employer of their annual leave as well as their placement. NK stated that annual leave is agreed locally with the trainee's placement but must be logged in ESR. There is no requirement to inform Lead Employer.</p> <p>Dr AL raised a query regarding easy expenses. It has been noted at the LNC that trainees can be confused as to what they can claim and can more information be sent out in global emails around this topic.</p> <p>Action Required: NK to see where the communications team are up to with this.</p>	NK	

	<p>Dr AR asked about support for neurodiversity colleagues. They are having difficulties receiving reasonable adjustments at work and asked is there a champion for advice/guidance around this. RJ asked if Dr AR had been in contact with advisory team regarding this.</p> <p>Action Required: RJ will contact Dr AR to discuss next steps with colleague Sasha Rogers (Assistant HR Business Partner, Lead Employer) and will also provide further guidance which is detailed on the Lead Employer website.</p> <p>Action Required: RJ to raise and ask if there is a possibility to have neurodiversity champions.</p> <p>SF added that questions like Dr AR's have been raised in the past. Even though Lead Employer have a lot of useful resources sometimes there is a lack of understanding from the trainees a lot of information can be come overwhelming. SF suggested that regular reminders regarding topics like neurodiversity, easy expenses would be useful.</p> <p>Dr AR asked for more webinars as previous ones have been very useful. Also, it would be useful to record these sessions and save the recordings centrally for those who were unable to attend.</p>	<p>RJ</p> <p>RJ</p>	
3	BMA Update		
	<p>SF updated that the BMA haven't received any queries regarding exceptions reporting recently.</p> <p>There is no further information regarding Industrial Action as present. Communications went out on Sunday 3rd December to all junior doctors and there was a last-minute negotiation meeting taking place with the department of health but the BMA do not know what is on offer yet.</p>	<p>N/A</p>	<p>N/A</p>
4	AOB		
	<p>Lead Employer annual survey closes on 15th December and all trainees are encouraged to complete to have their say:</p> <p>https://leademployer.merseywestlancs.nhs.uk/news/article/104</p> <p>Dr AR queried regarding mandatory training e.g BLS, Adult and children safeguarding etc. Should this be offered by the Lead Employer rather than the host placement. Dr Arthur recommended that they speak to their GP Trainer regarding training such as BLS. Mandatory training would be offered and managed via an online system e.g Blue Stream.</p> <p>Dr HR also queried about the duplication of mandatory training across ESR and placements. NK advised that Lead Employer is currently looking to streamline this process and are piloting a system across the North West before rolling out to other regions.</p>	<p>N/A</p>	<p>N/A</p>
5	Next Meeting		
	<p>Monday 4th March 2023 at 1pm</p> <p>Invites sent out via communications team in lead up to the meeting.</p>	<p>N/A</p>	<p>N/A</p>