



eLfH User Guide - Mandatory Training For New Modules

How to access additional e-Learning on eLfH

How to log into eLfH

1. Visit https://portal.e-learning.org.uk and log in using your usual username and password. If you have not used eLfH before or since joining Lead Employer please see the Quick Start Guide to eLfH.



Please note: if you are inactive for more than **15 minutes the account will reset and close.** When this happens, you should be able to restart from where you left.

- 2. In the search bar type the name of the required eLearning
 - Essential Transfusion Practice
 - Blood Components
 - Consent
 - Transfusion Reaction
 - The Oliver McGowan Mandatory Training on Learning Disability and Autism Part 1
 - Speak Up Core Training for all Workers
 - VTE Prevention in Secondary Care
- 3. Select the required eLearning and click Enrol



4. Click Continue with enrolment



Please note: the courses are under the following programmes-

- Blood Transfusion
- Venous Thromboembolism
- Freedom to Speak Up in Healthcare in England
- The Oliver McGowan Mandatory Training on Learning Disability and Autism
 Part 1 of 2
- **5.** On the home page you can locate the required programme under My eLearning



6. Select the programme required and this will then show all modules available within it - only select the module stated on page 2 by clicking play.



eLfH provides certificates for <u>all</u> completed eLearning which can be obtained at any time